

CRITERIA FOR VERIFICATION OF NON-POLISH EXPERTS¹

- The candidate for a scientific and industrial (S&I) expert must demonstrate that the necessary conditions and at least two additional conditions are met.
- The candidate for a financial expert must demonstrate that the necessary conditions are met.

1. Scientific and industrial expert (disciplinary)

1.1. Necessary conditions

1.1.1. The candidate expert shall hold a minimum of a Master's degree or higher in the field they are applying to assess in.

1.1.2. The candidate expert shall have at least three years of professional experience (irrespective of the form of employment) documented within the last five years in a position related to research, development or implementation.

1.2. Additional conditions

1.2.1. The candidate has obtained at least a doctoral degree in a relevant field.

1.2.2. Participation in the implementation and commercialisation of R&D results regarding innovative products or processes.

1.2.3. The candidate's name is on the list of appraisers or court experts.

1.2.4. The expert candidate has a minimum of 1 scientific publication indexed in Web of Science, Scopus or ERIH PLUS in the last 3 years.

1.2.5. The candidate expert has been involved in research and development projects as at least a member of the key research staff.

1.2.6. Obtaining patents as an applicant or creator.

2. Financial expert

2.1. Necessary conditions

2.1.1. The expert candidate shall hold a minimum of a Master's degree and have the competences to assess the financial aspects of project applications.

2.1.2. Within the last 5 years, the candidate expert shall remain in the possession of proven professional experience including at least 3 years (irrespective of the form of employment) in the field of accounting or financial analysis of companies, to the extent allowing them to assess the viability of innovation projects or the financial standing of companies.

¹The non-Polish expert is understood as a person who fulfils both of the following conditions:

1. The candidate is not a citizen of Poland.
2. The candidate does not have a PESEL number.

1. Scientific and industrial expert (disciplinary) – necessary conditions

| item [1] | Criterion to be met [2] | Criterion verification manner [3] | Examples of information confirming the data source [4] |
|----------|--|--|---|
| 1 | The candidate expert shall hold a minimum of a Master's degree or higher in the field they are applying to assess. | <p>This criterion verifies whether the candidate expert has documented that they hold a Master's degree or higher in the field they applying to assess.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the section on degrees/titles held in the fields 'Academic titles/degrees obtained'. 2. A scan of the diploma(s) attesting to the degree/title held must be attached to the expert's profile under 'Diploma scan - attached file'. If you have a certificate issued after the diploma recognition procedure, the above mentioned certificate should also be attached. |

| | | | |
|--|---|--|--|
| 2 | <p>The candidate expert shall have at least three years of professional experience (irrespective of the form of employment) documented within the last five years in a position related to research, development or implementation.</p> | <p>This criterion verifies whether the candidate for expert has documented that they have at least 3 years of professional experience, i.e. whether in the last 5 years prior to the application as the NCBR expert, for at least 3 years they were employed or cooperated on the basis of a B2B agreement in enterprises and in the department performing tasks related to research, development or implementation or in the production department related to the implementation of innovative technologies by the employer. The period of 5 years is the total period counted backwards from the date of application, while the period of 3 years is the sum of the periods of employment in enterprises in the above-mentioned departments during the 5-year period.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | <ol style="list-style-type: none"> 1. Completed fields in the 'Workplace' section of the expert's profile. 2. A declaration of employment/self-employment attached to the expert's profile in the 'Workplace' section. |
| <p>Scientific and industrial expert (disciplinary) - additional conditions confirming the knowledge, skills and experience of the candidate expert in the field they have indicated</p> | | | |
| [1] | Two criteria to be met [2a] | Criterion verification manner [3] | Examples of information confirming the data source [4] |

| | | | |
|---|---|---|---|
| 1 | The candidate has obtained at least a doctoral degree in a relevant field | <p>This criterion verifies that the candidate expert has documented a doctoral degree or higher in the field they are applying to assess in.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the section on degrees/titles held in the fields 'Academic degrees/titles obtained'. 2. A scan of the diploma(s) attesting to the degree/title held must be attached to the expert's profile under 'Diploma scan - attached file'. If you have a certificate issued after the diploma recognition procedure, the above mentioned certificate should also be attached. |
| 2 | Participation in the implementation and commercialisation of R&D work results concerning innovative products or processes | <p>The criterion verifies whether the candidate expert has participated in the implementation and commercialisation of R&D work results concerning innovative products or processes.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | Completed fields in the expert's profile in the section on participation in the implementation of R&D work results. |
| 3 | Listing the candidate as an appraiser or a court expert | <p>The criterion verifies whether the candidate expert is on the list of appraisers or court experts.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the section on registration as an appraiser or a court expert. 2. Statement of serving as appraiser or court expert attached to the expert's profile. |
| Scientific and industrial expert (disciplinary) - additional conditions confirming the knowledge, skills and experience of the candidate expert in the field they have indicated | | | |
| [1] | Two criteria to be met [2a] | Criterion verification manner [3] | Examples of information confirming the data source [4] |

| | | | |
|---|--|--|--|
| 4 | The expert candidate has a minimum of 1 scientific publication indexed in Web of Science, Scopus or ERIH PLUS in the last 3 years. | The criterion verifies whether the candidate expert has a scientific output based on bibliographic databases. A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met. | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the section on digital ORCID identifier or 2. Completed fields in the 'Publications' section of the expert's profile with the relevant information on scientific publications in the last 3 years indexed in Web of Science, Scopus or ERIH PLUS. |
| 5 | The candidate expert has been involved in research and development projects as at least a member of the key research staff. | The criterion verifies whether the candidate expert has participated as a project manager, task manager or member of the research team (or other key member of the research staff) in the implementation of completed R&D projects. A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met. | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the section on 'Research and development projects'. Fields in this part of the profile include, among others, information on the type of project, contract number, project title, source of funding, project value, duration of the project, the expert's role in the project and the scope of duties in which the expert candidate has participated. 2. Statement on participation in research and development projects attached to the expert's profile. |
| 6 | Obtaining patents as an applicant or creator. | The criterion verifies whether the candidate expert has documented implementation activities confirmed by patents. A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met. | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the 'Patents' section, including information on bibliographic data, brief description, invention description, patent claims, etc. 2. Statement of obtaining patents attached to the expert's profile. |
| 2. Financial expert – necessary conditions | | | |
| [1] | Criterion to be met [2] | Criterion verification of manner [3] | Examples of information confirming the data source [4] |

| | | | |
|---|---|---|---|
| 1 | <p>The expert candidate shall hold a minimum of a Master's degree and have the competences to assess the financial aspects of project applications.</p> | <p>The criterion verifies whether the expert candidate holds a Master's degree and have the competences to assess the financial aspects of project applications. Documents confirming those competences (Master's degree or higher, postgraduate studies, courses in the field of economics, accounting, finance, or management) should be attached.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | <ol style="list-style-type: none"> 1. Completed fields in the expert's profile in the section on degrees/titles held in the fields 'Academic degrees/titles obtained'. 2. A scan of the diploma(s) attesting to the degree/title held must be attached to the expert's profile under 'Diploma scan - attached file'. If you have a certificate issued after the diploma recognition procedure, the above mentioned certificate should also be attached. |
| 2 | <p>Within the last 5 years, the candidate expert remains in the possession of documented professional experience of at least 3 years (irrespective of the form of employment) in the field of accounting or financial analysis of companies, to the extent allowing them to assess the viability of innovation projects or the financial health of companies.</p> | <p>This criterion verifies whether the candidate for expert has documented that they have at least 3 years of professional experience, i.e. whether in the last 5 years prior to the application as a candidate for the NCBR expert, for at least 3 years, they were employed or cooperated on the basis of a B2B agreement in companies/institutions/enterprises in the area of accounting or financial analysis of enterprises, in the scope allowing them to assess profitability of innovative projects or assess financial health of enterprises. The period of 5 years is the cumulative period counted backwards from the date of application, while the period of 3 years is the sum of the periods of employment in the companies in the aforementioned departments during the 5-year period.</p> <p>A '0/1' criterion, where '1' means that the criterion has been met and '0' means that the criterion has not been met.</p> | <ol style="list-style-type: none"> 1. Completed fields in the 'Workplace' section of the expert's profile. 2. A declaration of employment/self-employment attached to the expert's profile in the 'Workplace' section. |